**SAHK Institute of Rehabilitation Practice**

For Office Use

*Received on:*

*Handled by:*

Tel: (852) 2778 6191 Fax: 3188 5700

Course Enrolment Form

**PERSONAL INFORMATION**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: Mr/Ms/Dr/Mrs\* | (Surname)       (First Name) | | | | | | |
| Occupation: |  | | | Organization: |  | | |
| Contact number: |  | | | (mobile) |  | | (office) |
| Correspondence Address: | | |  | | | | |
| Email Address (1): | |  | | Email Address (2): | |  | |

**COURSE TO ENROL IN**

|  |  |  |
| --- | --- | --- |
| **Course Title** | **Course Code** | **Registration Fee** |
|  |  |  |

**PAYMENT**

Payment should be in HK or US dollars and made payable to “**SAHK**”.

|  |  |  |
| --- | --- | --- |
| Bank name: |  | |
| Cheque /money order/ bank draft\* number: | |  |

\*Delete as appropriate

I, the applicant, understand that the information provided on this form will be used by the SAHK Institute for course enrolment and administration purposes, and: (please ‘✓’)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | I agree to the Institute keeping my personal data and wish to receive other course information from the Institute. | | | |
|  | I agree to the Institute keeping my personal data but do not wish to receive other course information from the Institute. | | | |
|  | I request to delete my personal data after completion of the course (Please note that the Institute cannot process your application for re-issuing of certificate, receipt, checking of CE points etc. after deletion). | | | |
| **Applicant’s Signature:** | |  | **Date:** |  |

*Application Method:*

To register, complete and return this form together with cheque, money order or bank draft to:

***SAHK Institute of Rehabilitation Practice***

***17/F, 21 Pak Fuk Road, North Point, Hong Kong SAR***

Please mark “Course Application” on the envelope and put down the “applicant’s name” and “course name” on the back of the cheque, money order or bank draft.

*Note:*

1. Each enrolment form may only be used to apply for one course. Application to different courses must submit separate application with separate cheques, money orders or bank drafts.
2. Please fill out the required information in block letters and check the accuracy before mailing.
3. Course fees are non-refundable and non-transferable.
4. Refund will only be arranged upon course cancellation by the organizer.
5. Receipt acknowledgements and application results will be sent by e-mail.
6. For any enquiries, please contact us at (852) 2778 6191 or e-mail us at: [irp@sahk1963.org.hk](mailto:irp@sahk1963.org.hk)